

# GOVERNMENT NOTICES • GOEWERMENSKENNISGEWINGS

## DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM

NO. 971

16 OCTOBER 2015

I, **Petrus Mtduduzi Shabane**, Director-General of the Department of Rural Development and Land Reform, in terms of Section 8 of the Land Survey Act, No 8 of 1997, hereby prescribe the fees set out in the Annexures, as the fees which shall be charged for products and services provided by the offices of the Chief Surveyor-General, Surveyors-General and National Geospatial Information (Surveys and Mapping). The fees shall be payable from a date 30 days after the publication of this Notice and shall replace the scales of fees promulgated by Notices Nos.364 of 04 May 2010 and 283 of 05 April 2012, which are hereby repealed as from that date.

### ANNEXURE 1

#### **SCALE OF FEES TO BE CHARGED IN THE OFFICES OF THE CHIEF SURVEYOR-GENERAL AND THE SURVEYORS-GENERAL FOR PRODUCTS AND SERVICES PROVIDED IN TERMS OF SECTIONS 3 AND 6 OF THE LAND SURVEY ACT, NO 8 OF 1997, AND IN TERMS OF SECTION 7 OF THE SECTIONAL TITLES ACT, NO 95 OF 1986. PROCESSING OF DIAGRAMS, GENERAL PLANS AND DRAFT SECTIONAL PLANS**

1. For the total processing of: -

a) Each new **Diagram** submitted for approval ..... **R350.00**

Provided that in the case of a servitude diagram, depicting a servitude (or servitudes) over two or more pieces of land, an additional fee of is payable for each piece of land in excess of one (1)

**R55.00**

It should be noted that the above fee covers the supply, by a Surveyor-General in the prescribed circumstances, of the additional copies of the diagram required for registration as well as all survey-related services in connection with or incidental to such registration that are not specified elsewhere in this scale of fees.

b) Each new **General Plan**, submitted for approval or provisional approval, a basic fee plus an additional amount per piece of land depicted on such plan in accordance with the following table:

- |                               |                                                                    |
|-------------------------------|--------------------------------------------------------------------|
| (i) 2 to 50 pieces:           | Basic fee of <b>R 1155.00</b> plus <b>R70.00</b> per piece of land |
| (ii) 51 to 300 pieces:        | Basic fee of <b>R 1540.00</b> plus <b>R65.00</b> per piece of land |
| (iii) 301 pieces and upwards: | Basic fee of <b>R 4070.00</b> plus <b>R60.00</b> per piece of land |

It should be noted that the above fees cover the supply of such additional copies thereof as may be prescribed by law or as required by a Surveyor-General.

- c) Each **Draft Sectional Plan** or plan of cession of real rights, submitted for approval, a basic fee of **R385.00**

In addition, for each Section, Exclusive Use Area, newly-created Servitude or Real Right shown or recorded on such plan, an amount of **R60.00**

It should be noted that the above fee covers the supply of such additional copies thereof as may be prescribed by law or as required by a Surveyor-General.

- d) In the case of Multimedia Submissions, the fees shall be consistent with the cost of specific hardcopy prints required by the Surveyor General in terms of the Regulations promulgated under the Land Survey Act, 1997, in addition to the examination fees.

- e) Each **set of documents**, which has been returned by a Surveyor-General, an administration fee payable upon re-submission. **R75.00**

In addition for each **reframed** document, per **sheet**:

- (i) Diagram or Sectional Plan..... **R75.00**
- (ii) General Plan. .... **R310.00**

**AMENDMENT OR ENDORSEMENT OF DIAGRAMS, GENERAL PLANS AND SECTIONAL PLANS**

- 2. For each amendment or endorsement of a diagram, general plan or sectional plan, in terms of any law. **R155.00**

Provided that if in the opinion of a Surveyor-General the necessary work is of a complicated nature, the fee prescribed in paragraph 8 shall apply.

Provided further that this fee shall not cover the certification and supply by a Surveyor-General of copies of such diagram, general plan or sectional plan necessary for registration or any other purpose.

**WITHDRAWAL OF DIAGRAMS, GENERAL PLANS AND SECTIONAL PLANS**

- 3. For withdrawing a diagram, general plan or sectional plan, per document. .... **R155.00**

Provided that, where a large number of documents are to be withdrawn simultaneously, the work relating to such withdrawals can be done with the consent of the Surveyor-General on a time charge as prescribed in paragraph 8.

**CERTIFICATION OF DIAGRAMS, GENERAL PLANS AND SECTIONAL PLANS**

- 4. For the certification of diagrams, general plans or sectional plans, per document..... **R40.00**  
Plus the cost of the required number of prints as prescribed in paragraph 6.

**PREPARATION OF CERTIFICATES, REPORTS TO COURT, AFFIDAVITS AND ALPHABETICAL LISTS**

- 5. For:
  - (a) Each hour or portion thereof spent on the preparation of a: -
    - (i) Certificate..... **R240.00**
    - (ii) Report to Court or Affidavit..... **R330.00**
  - (b) The issuing of an alphabetical list containing the names of townships, agricultural holdings, farms or sectional title schemes, per list.  
..... **R155.00**

Provided that an additional fee of **R0.70** per A4-size page shall be charged for each page of an alphabetical list in excess of 100 A4-size pages.

**SUPPLY OF HARDCOPY PRINTS**

- 6. For the supply of prints: -
  - (a) Paper
    - A4 size..... **R0.70**
    - A3 size..... **R1.30**
    - A2 size..... **R2.60**
    - A1 size..... **R5.30**
    - A0 size..... **R10.50**
  - (b) Any other print medium (film, etc)
    - A2 size. (or portion thereof)..... **R17.60**
    - A1 size..... **R24.70**
    - A0 size..... **R50.00**

Provided that the fees prescribed in this paragraph do not include packaging and postage.

Provided further that the supply, nature, scale and material used for any print will be at the discretion of the Chief Surveyor-General or a Surveyor-General as the case may be.

**DIGITAL CADASTRAL AND RELATED INFORMATION**

7. For the supply of digital cadastral information :

For bulk extractions, data manipulation or processing, the following charges will apply: -

(a) For each half-hour or portion thereof spent on the extraction of the information (computer processing time will not be considered).....  
**R100.00**

(b) Prints of cadastral spatial data (A1 and larger paper sizes), if required: -

(i) Per print. ....The fee as prescribed in paragraph 6 plus the fee as prescribed in paragraph 7 (a) will apply

(c) The fee as prescribed in paragraph 7 (a) will apply to prepare the digital information in a format other than the format in which the information is captured. Provided that the required format is supported by the software in use and subject to the discretion of the Chief Surveyor-General or Surveyor-General, as the case may be.

(d) For supply of an image, the fee shall be 40% of the cost of the corresponding paper size quoted in 6(a) above. This fee is similarly applicable to images supplied by Auto Emailer.

(e) Compact disks, if not supplied by clients, per disk. .... **R22.00**

Provided that the fees prescribed in this paragraph do not include packaging and the cost of delivery or transfer medium. There will, however, be no charge in this regard if the required digital information is dispatched via e-mail.

**MISCELLANEOUS**

8. For any work or services not specified elsewhere in this scale of fees, the charge per hour or portion thereof shall be. **R200.00**

**PACKAGING AND POSTAGE**

9. The fee for packaging and delivery services will be in accordance with appropriate current rate

**SCALE OF FEES TO BE CHARGED IN THE CHIEF DIRECTORATE: NATIONAL GEOSPATIAL INFORMATION****Promotion of Access to information Act 2 of 2000**

In terms of section 15(1) of the Promotion of Access to Information Act 2 of 2000, these standard products and services are available free of charge and only the direct costs of copy and supply such as transfer medium, printing, paper, ink, postage and packaging are recovered.

**Products can be ordered via:**

URL: <http://www.ngi.gov.za>

E-mail: [Sales@drdlr.gov.za](mailto:Sales@drdlr.gov.za) Fax 021 – 686 9884

Private Bag X10, Mowbray, 7705

**A.****STANDARD PRODUCTS AND SERVICES**

Note that fees prescribed do not include packaging and postage. The fee for packaging and postage is reviewed from time to time in line with the SA Postal Services fees and published on the Chief Directorate of Surveys and Mapping website <http://www.ngi.gov.za> for easy reference.

**1.****MAPS OF THE NATIONAL SERIES**

Maps of the national series specified below, per map/print:

Maps of the 1:10 000 Orthophoto series of the national map series per print:

(a)

Paper print

R9.00

Black and white or colour orthophotos HP coated paper

R14.00

- (b) 1:50 000 topographical, South Africa R13.50
- (c) 1:250 000 topo-cadastral, South Africa. R13.50
- (d) 1:500 000 topo-admin edition R13.50

**2.****OTHER MAPS**

- (a) Aeronautical edition (ICAO symbols) R20.00
- (b) 1:1 000 000 world aeronautical chart (ICAO) R20.00
- (c) 1:1 000 000 South Africa R78.00  
R20.00
- (d) 1:2 000 000 South Africa (2002 Edition)
- (e) 1:2 500 000 topographical (Southern Africa) R20.00
- (f) Provincial Map (various scales), South Africa R20.00
- (g) Maps of the Regional Series (various scales) R20.00

**3.****AERIAL PHOTOGRAPHY – AND IMAGERY RELATED PRODUCTS**

Availability is subject to the following condition: Research and or preparation requirements for aerial photography products or imagery will be free for the first hour, thereafter an hourly rate in terms of paragraph B5 will apply to research and preparation of the information.

(a)	Prints produced from Panchromatic (Black and White) Aerial imagery products:	
	Prints on HP coated satin photo paper not exceeding	
	i) 125mm x 250mm per sheet	R8.00
	ii) 250mm x 250mm per sheet	R14.00
	iii) 450mm x 500mm per she	R29.00
	iv) 700mm x 900mm per sheet	R70.00
	v) 900mm x 1000mm per sheet	R92.00
(b)	Prints produced from Colour Aerial imagery products (digital process):	
	Prints on HP coated satin photo paper not exceeding :	
	i) 125mm x 250mm per sheet	R9.00
	ii) 250mm x 250mm per sheet	R17.00
	iii) 450mm x 500mm per sheet	R34.00
	iv) 700mm x 900mm per sheet	R80.00
	v) 900mm x 1000mm per sheet	R110.00
(c)	Flight Plans	
	i) Paper copy	R9.00
	ii) Film transparency copy	R99.00

#### 4. PRODUCTS OF THE NATIONAL CONTROL SURVEY SYSTEM

- (a) Co-ordinates and/or heights of trigonometrical stations, town survey marks and bench marks

- |       |                                                                                                                                                                                                                               |                |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| (i)   | Output in printed format, per page                                                                                                                                                                                            | R1.50          |
| (ii)  | Output in digital format, also available on internet, per point                                                                                                                                                               | R0.00          |
| (iii) | Plans of the national control survey network per paper print for every half square metre or portion thereof :<br>- Trigonometrical stations, town survey marks or bench marks<br>- Reconnaissance reports or locality reports | R9.00<br>R7.50 |

Note 1. The Chief Director: Surveys and Mapping cannot guarantee that any trigonometrical station, town survey mark or bench mark for which data have been supplied has not been disturbed or removed

Note 2: Co-ordinates based on the Cape Datum (Modified Clarke 1880) are no longer kept up to date and may not represent the current position of trigonometrical beacons and town survey marks.

- |     |                                                                                                                                                                                                                                                                                                       |       |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| (b) | TrigNet (GPS) Data                                                                                                                                                                                                                                                                                    | R0.00 |
|     | i) Post Processing Data Only<br>A standard suite of products can be downloaded directly via http or ftp server (internet). Any non-standard products will be charged in terms of paragraph B5 at the standard hourly rate for preparation and dispatch.<br>No charge for client self-download of data |       |
|     | ii) Real time differential and kinematic GNSS services<br>This data is disseminated as live data streams via Networked Transport of RTCM via Internet Protocol (NTRIP)                                                                                                                                | R0.00 |

## 5.

### DIGITAL SPATIAL INFORMATION

The fees payable for the supply of listed digital spatial information where available as a standard product:

***Digital data is prepacked on server; only cost to be paid is the medium onto which the data is written. No cost implication on***



**labour, equipment and overheads.**

**(a) Digital topographical and related information:  
(Off-the-shelf products)**

***The proposed tariff structure sets out the fees, products and services that are available.***

(i) High resolution elevation data available as a 25 metre grid	R0.00
(ii) High resolution topographic information, all features, supplied in shape file format only (1:50 000 map series)	R0.00
(iii) Map images, supplied in Tiff file format (1:50 000 map series and 1:250 000 map series)	R0.00
(iv) Contours, where available supplied in shape file format only. (1:10 000 map series)	R0.00
(v) Ortho-rectified image, panchromatic or colour, per image, where available	R0.00
(vi) Low resolution aerial photographic imagery, panchromatic or colour where available supplied in jpeg format.	R0.00

Provided that the supply of digital information not contained in the off-the-shelf products and/or required in any other format other than that prescribed above, will be charged at an hourly rate to prepare such information. (See para B5)

**B. NON-STANDARD PRODUCTS AND SERVICES**

Note that the fees prescribed do not include packaging and postage. The fee for

packaging and postage is reviewed from time to time in line with the SA Postal Services Fees and published on the Chief Directorate: Surveys and Mapping website <http://www.ngi.gov.za> for easy reference.

## 1. SUPPLY OF NON-STANDARD PRODUCTS

(a)	Prints on paper, per sheet:	
	(i) A4 size	R7.50
	(ii) A3 size	R13.00
(b)	(i) Paper copy of colour grid index guide (includes grids for 1:50 000 and 1:250 000 map series)	R13.50
	(ii) Digital Map indexes (in Shape or KMZ file format)	R0.00
(c)	Film copy of index grid overlay	
	(i) 1:10 000	R65.00
	(ii) 1:250 000	R65.00
(d)	Previous edition maps	
	(i) Paper copies	R13.50
	(ii) Digital copies (Tiff file format)	R0.00

Provided that the supply, nature, scale and material used for any print shall be at the discretion of the Chief Director Surveys and Mapping

## 2. MOSAICS OF AERIAL PHOTOGRAPHS (DIGITAL PROCESS)

In addition to the cost of the output medium, which shall be according to fees under Standard Products paragraph 3 (b) or (c), the cost of producing each mosaic from

R235.00

- (i) 1 or 2 aerial photographs / images
- (ii) Thereafter for each additional aerial photograph / image, add R12.00  
Provided that the supply and nature of mosaics shall be at the discretion of the Chief Director of Surveys and Mapping.

### 3. LAMINATION SERVICES

For every square metre or portion thereof:  
38 microns thickness

R27.00

### 4. SPECIALISED SERVICES

For any work or service not specified elsewhere in this scale of fees, the charge shall be on a time basis at the rate of R235.00 per hour or portion thereof: Provided that searches in the office shall be made subject to such conditions as the Chief Director of Surveys and Mapping may from time to time determine. Requests for customised products or services will be dealt with on a quotation basis, including but not limited to MapAware workshops and the production of specialised maps.

R235.00

### 5. DIGITAL DATA IN NON-SPECIFIED FORMATS

- (a) Fees charged for the supply of digital products using exchange formats not specified in the sections above, excludes the cost of data processing time at R235.00 per hour or part thereof, postage, transfer media and packaging. See proviso on formats:

R235.00

Provided that the Chief Directorate of Surveys and Mapping is able to support

the exchange format, the digital information could be supplied in one of the following file formats.

Topographical Vector data: Map Info(.mif), Micro station(.dgn), Auto Cad(.dwg) and Auto Cad (.Dxf), Shape (.shp).

Topographical Raster data: TIFF,

Note:

The proposed tariff structure sets out not only the fees but also the products and services that are available.

- (b) RSA Geographical Names  
Both gazette and non-gazette names are available from the topographical integrated system (ITIS). R0.00

Queries can be referred to the South African Geographical Names Committee (SAGNS) @ <http://sagns.dac.gov.za>

**Note: Digital data (names) is prepacked on server, only cost to be recovered is medium onto which data is written. No cost implication on labour, equipment and overheads.**

- (c) Software R0.00

**Note: Software is prepacked on server; only cost to be recovered is medium onto which data is written. No cost implication on labour, equipment and overheads.**

- (i) Transformation software WGSTRN ver 2.12 plus Transformation parameter Transform between Cape Datum and Hartebeesthoek 94 or vice versa R0.00  
Transformation Parameters covering RSA

- (ii) Conversion software GEOTRAN98  
To convert Y X co-ordinates to geographical co-ordinates ( $\phi$ )( $\lambda$ ) and vice versa  
To convert UTM to geographical co-ordinates ( $\phi$ )( $\lambda$ ) and vice versa, geocentric co-ordinates, calculate joins, etc. R0.00
- (iii) Geoid Interpolation Software. (To interpolate geoidal heights from SA Geoid models) R0.00  
Digital coastline high resolution of RSA

(d) **Note: Digital data is prepacked on server, only cost to be recovered is medium onto which data is written. No cost implication on labour, equipment and overheads.**

### C. PACKAGING, POSTAGE AND COST OF TRANSFER MEDIA

1. NOTES:  
SA Postal Mailing services available:
- Domestic surface mail
  - Speed service couriers (Priority mail) Postal or street address

The fee for packaging and postage is reviewed from time to time and published on the Chief Directorate: Surveys and Mapping website <http://www.ngi.gov.za> for easy reference.

Collections at Chief Directorate: Surveys and Mapping counter by courier other

than SA Postal Services to be arranged and paid for by the client. Packaging will be charged for separately by the Chief Directorate and will depend on the requirements of the order. The fee for packaging is reviewed from time to time and published on the Chief Directorate: Surveys and Mapping website <http://www.ngi.gov.za> for easy reference.

On request transfer media i.e. CD or DVD is available at the following fee. R22.00  
CD R22.00  
DVD

The fees for foreign orders, special deliveries and delivery services will be made available on request.

**MR PM SHABANE**  
**DIRECTOR-GENERAL: RURAL DEVELOPMENT AND LAND REFORM**  
**DATE:**